## Job Description

## **Assistant Professor in the department of Animation**

We are looking for a creative and qualified **Assistant Professor in the department of Animation** for **Vishwakarma University, Pune** with 2+ years of experience in academia/industry and who is passionate about teaching and ready to develop and deliver quality content for assigned courses. We need a person ready to take the responsibility and challenging opportunities in order to exhaust his/her knowledge and skills to the fullest extent.

Job duties and responsibilities
Assistant Professor job contains the following duties and responsibilities:
☐ Academic teaching at UG/PG level
☐ Programme and curriculum design and development,
☐ Academic Administration
☐ Supervision and Guidance for Ph.D. Scholars, if eligible,
☐ Examinations and evaluation,
☐ Training, consultancy and extension activity,
☐ Placements and industry connect,
☐ Student counselling, institutional admissions and administration,
☐ Quality assurance and academic research,
☐ Any other work assigned by higher authority.
Minimum Qualifications/Requirements
$\Box$ As per the norms of UGC,
□ 2+ years of experience in the related field would be preferred
☐ Bachelor's Degree in Animation or relevant field
☐ Master's Degree with 55% marks (or an equivalent grade in a point-scale) in Animation or
relevant field
□ NET/MH-SET qualified in relevant field in case of Bachelor's degree of 3 years
☐ Ph.D. Degree preferable,
☐ Ability to write instructional material,
☐ Ability of conducting interdisciplinary research,
☐ Excellent fluency of English and Marathi/Hindi language,
☐ Effective communication skills.
Send us your resume along with two references to jobs@vupune.ac.in
Just put "Assistant Professor in the department of Animation" in the subject line.
We are Hiring!
Assistant Professor in the department of Animation
Experience: 2+ years' experience
Send your resume along with two references to jobs@vupune.ac.in

Attach the following documents along with your application -

1. Resume (CV),

2. Two References with contact details,

- 3. ID Proof (PAN/Aadhaar Card),
- 4. Ph.D. Degree Certificate, if applicable,
- 5. SET/NET Certificate, if applicable,
- 6. Mark-sheets and Degree Certificates of UG and PG,
- 7. Mark-sheets and Degree Certificates of SSC and HSC,
- 8. Salary slip of last salary drawn and Bank Statement showing receipt of the same.