Wi-Fi Use Policy

Vishwakarma University

Title: Wi-Fi Use Policy	Doc No.:
Approval Date: 18-07-2020	Review: Annual
Effective Date: 19-07-2020	Department: System and Technology

Ver. No	Release Date	owner	Approved By	Change details
1.0	19-07-2020	CISO	Vice Chancellor	Initial

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1. Purpose

The purpose of this policy is to set out the responsibilities and acceptable use guidelines for all staff and students using the VU's Wi-Fi Facilities.

2. Scope

This policy applies to all wireless infrastructure devices that connect to a VU's network or reside on a VU's site that provide wireless connectivity to endpoint devices including, but not limited to, laptops, desktops, cellular phones, and tablets. This includes any form of wireless communication device capable of transmitting packet data.

3. Objectives

The goal of this policy is to protect the VU technology-based resources from unauthorized use and/or malicious attack that could result in loss of information, damage to critical applications, or damage to our public image.

4. Policy Statement

- All wireless access points on the VU's network must be approved and centrally managed by the VU's IT department.
- All wireless infrastructure devices that reside at a VU's site and connect to a VU's network, or provide access to information classified as VU's Confidential, or above must:
  - o Use VU's approved authentication protocols and infrastructure
  - o Use VU's approved encryption protocols

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- o Maintain a hardware address (MAC address) that can be registered and tracked.
  - o Valid username and password obtained from IT Department is required when accessing Wi-Fi Network.
  - o Not interfere with wireless access deployments maintained by other support organizations.
- The IT department will continuously conduct sweeps of the wireless network to ensure there are no rogue access points present.
- The IT department reserves the right to turn off without notice any access point connected to the network that it feels puts the VU's systems, data, and users at risk.
- Access point broadcast frequencies and channels shall be set and maintained by the IT Department.
- All computer equipment and devices used to connect to the VU's network must display reasonable physical security measures. Users are expected to secure their VU-connected devices when they are physically at their machines as well as when they step away.
- Wireless access users agree to immediately report to the VU IT department any incident or suspected incidents of unauthorized access point installation.
- The student Wi-Fi network can be accessed from any Wi-Fi-enabled device, such as a laptop computer, PDA or smart phone.

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- For security reasons, time limit for connective it is three (3) hours. The connection will disconnect by itself, so you have to login again if you need more time in the internet.

- The VU is not responsible for any loss of data, or for theft or damage to personal equipment or software.

- Use of the wireless network is subject to the same guidelines as the VU's Technology and Internet Acceptable Use Policies.

- Violation of this policy will result in suspension of computer and Wi-Fi use privileges and disciplinary action taken.

5. Enforcement

Any staff found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

6. Reference Document

- Internet Access Policy
- Access Control Policy
- Mobile Device Policy
- Bring Your Own Device Policy
- Information security Incident Management Policy

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7. Distribution List

The following users have access to this policy:

- All Staff of Vishwakarma VU

8. Acronyms / Definitions

- VU: Here it refers to Vishwakarma VU
- Staff: Here it refers to Teaching Staff/ Non-Teaching Staff/ Office Staff/ Peons

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